Using your Vita & Bios templates in Panther180

Tutorial
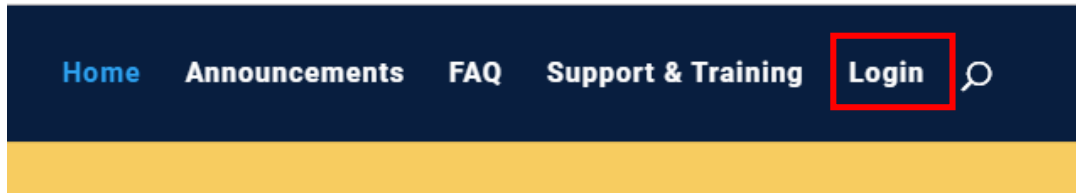
*Updated Spring 2019

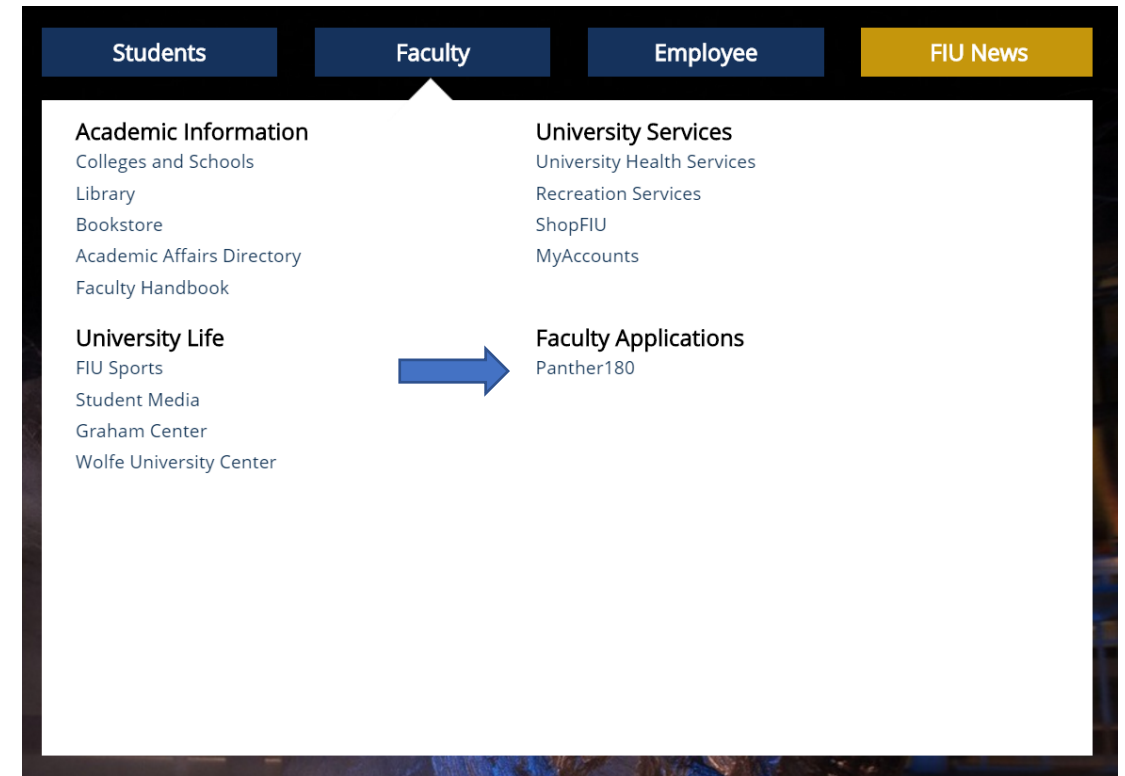**FIU** | **Panther180**

How Do I Login to Panther180?

- https://my.fiu.edu
- Click on Faculty tab > Faculty Applications > Panther180

- http://panther180.fiu.edu

OR

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Single Sign-On has been implemented which allows faculty to login with their AD credentials

Using your Vita & Biosketches templates
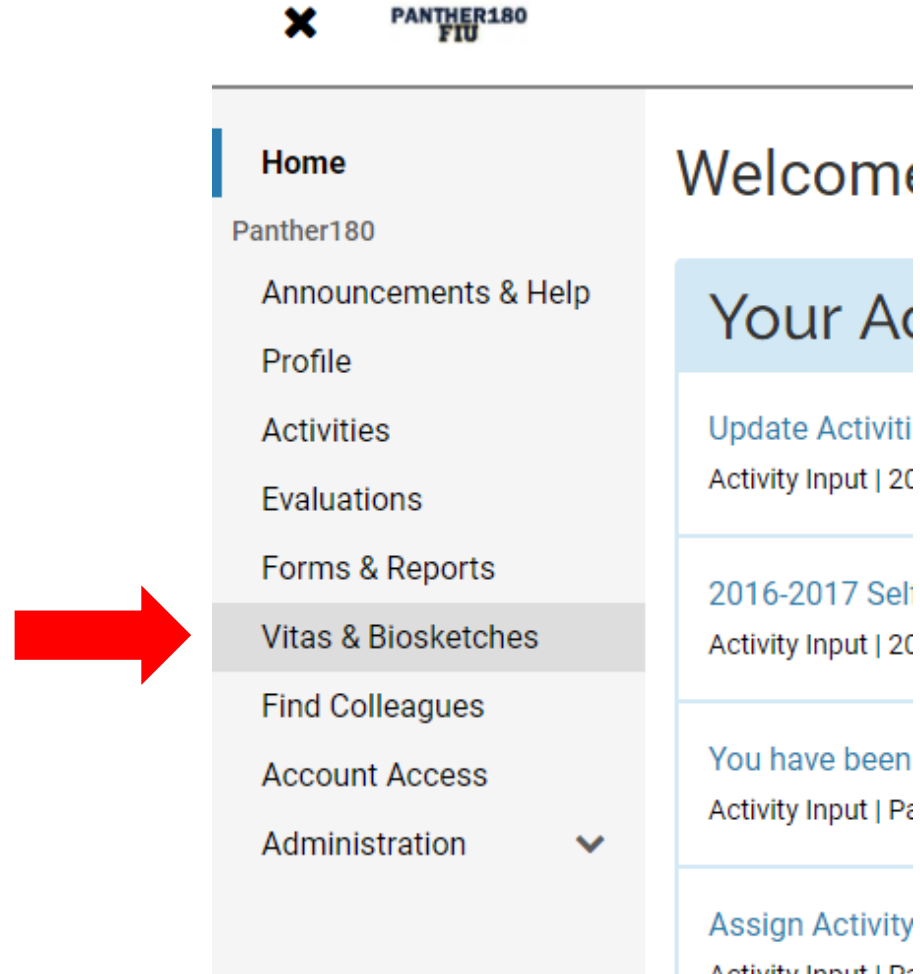
To get to your "Vitas & Biosketches", please select from the navigation menu on the left of your dashboard.

Please note the next slide will differ for each unit as there may or may not be specific templates created for your unit.

If you see a template that you would like to use for your own use, you would select the eye ball icon.

Florida International University >
Vitas & Biosketches

Quicklinks ∨

▼ Vita Admin

Search: [   ]

Name	Description	Unit	View	Actions
Annual Assignment		Office Of The Provost	👁	
Annual Report		Office Of The Provost	👁	
COM - Annual Faculty Review	To be used for College of Medicine - Annual Faculty Review	Office Of The Provost	👁	
COM Non-Tenure Track Promotion CV & Uploads	To be used when applying for COM Non-Tenure Track Promotion.	Office Of The Provost	👁	
Evaluations and Appraisals		Office Of The Provost	👁	
NTTP - Non-Tenure Track Promotion CV (2018)	To be used when applying for Non-Tenure Track Promotion	Office Of The Provost	👁	
Professional Development Leave Application	For Professional Development Leave Applications ONLY	Office Of The Provost	👁	
Sabbatical Application	For Sabbatical Applications ONLY	Office Of The Provost	👁	
Standard Curriculum Vitae	This is a Standard CV that can be used at your discretion.	Office Of The Provost	👁	
Tenure and Promotion	To be used when applying for Tenure & Promotion	Office Of The Provost	👁	
UGS Dissertation/Graduate Faculty Vitae		Office Of The Provost	👁	

If you do not see a template and wish for one to be created, please email Panther180@fiu.edu to set up a meeting to discuss the use of this wanted vita. (Please note that the image above is only an example)

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Once the eye ball icon is selected, you may edit the date range you would like to see by using all your information on file or entering custom dates. Click on "Refresh Vita" once you are ready to view your vita. Scroll down to view or simply export your vita as a PDF or word document.

Vitas & Biosketches

Quicklinks ∨

View Vita

Vita Options

Type*   ⦿ Institutional   ○ Personal

Standard Curriculum Vitae* (Office Of The Provost) ∨

Date range*   ○ All   ⦿ Custom

Begin*

| Spring ∨ | 2018 ∨ |

End*

| Spring ∨ | 2019 ∨ |

☐ Hide date range in vita output

Note: date range only applies to items from activity input

Refresh Vita   **Export/Share** ∨   **Print**

Questions?

Panther180@fiu.edu or call 305-348-2169

Register for training sessions at http://professionaldevelopment.fiu.edu

1. click on "Enroll"
2. Select "Academic Affairs" from Department List
3. Select Panther180 Open Labs
4. Select desired session and hit "Select"
5. Select "Confirm Pending Enrollments"

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