Submitting Third Year Review Applications in Panther180

Step-By-Step Guide

*Effective Spring 2020
How Do I Login to Panther180?

- http://panther180.fiu.edu
- https://my.fiu.edu
- Click on Faculty tab > Faculty Applications > Panther180
Single Sign-On has been implemented which allows faculty to login with their AD credentials.
Update Profile Section Categories: Current Position, Education, Professional Licensure and Certification, Work Experience, Professional Associations, and Biography
Update Activities:
Click on the Dashboard Message

2019 Third Year Review
Activity Input | 2019-02-07 12:00 am - 2019-03-06 11:59 pm | Panther180
Any items marked “Activities Require Your Attention” need to be confirmed for accuracy. If this activity has ended, select the “Activity Ended” radio button and enter the semester/year for which it ended. If the activity is ongoing, select “Ongoing” and hit “update”.
To add new activities, click on the “Add” Button

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Degree</th>
<th>Faculty Advisor Name</th>
<th>Affiliation (FIU or Other)</th>
<th>Brief statement outlining role in student mentoring</th>
<th>Actions</th>
</tr>
</thead>
</table>

No data available in table
Complete the Input form and Activity Classifications and “Save”

All entries will require a “Start Semester” and “End Semester.” Please focus on entering activities since the start of tenure-earning status to date. The ability to add an attachment/insert URL is available in each section but may not be applicable for all entries.

“Save” will save the entry and allow for additional edits. “Save and add another” saves the entry and opens a blank entry form to enter another activity. “Save and Go Back” will save the entry and return to the previous menu. “Cancel” deletes any record of the entry and returns to the previous menu.
Adding Goals and Work Plan

Third Year Review Goals and Work Plan

I confirm that I have uploaded my Third Year Review Goals and Work Plan

No data available in table

Add | View All

A Third Year Review Goals and Work Plan

Please upload a 1-3 page description of the applicant's goals and a work plan for the remaining 2 years of tenure-earning status

Start Semester*

Select Semester - Select Year

End Semester*

Ongoing - Ongoing

I confirm that I have uploaded my Third Year Review Goals and Work Plan*

B Attachments

Attachment Type | Attachment

File | Choose File | No file chosen

Add Another

Save | Save and Add Another | Save and Go Back | Cancel
Once you have updated all appropriate sections, click on either “Save and Go Back” or “Submit for Review.” You can come back to the application and edit up until the due date.
Updating your file throughout the review process:
1. Click on Forms and Reports
2. Under "Initiated Activity Input Forms", click on 2019 Third Year Review Application
Add the new activity to the appropriate category, i.e. grants, publication, etc.
Once you have updated all appropriate sections, click on either “Save and Go Back” or “Submit for Review.” You can come back to the application and edit up until the due date.
Questions?

Panther180@fiu.edu or call 305-348-2169

Register for training sessions at http://professionaldevelopment.fiu.edu

1. click on “Enroll”
2. Select “Academic Affairs” from Department List
3. Select Panther180 Open Labs
4. Select desired session and hit “Select”
5. Select “Confirm Pending Enrollments”