Importing Publications using Google Scholar

Step-By-Step Guide

*Updated Fall 2018

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How Do I Login to Panther180?

- http://panther180.fiu.edu

- https://my.fiu.edu

- Click on Faculty tab > Faculty Applications > Panther180
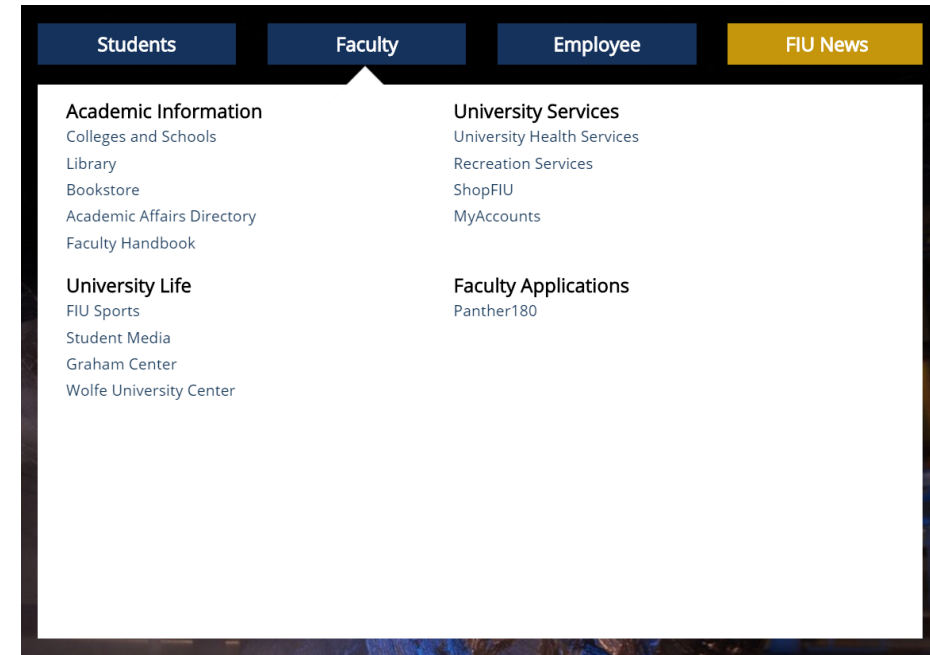
PANTHER180

PANTHER180
LOG IN

If a faculty wants to designate an Administrative Assistant from their unit to complete data entry for their faculty profile, a Panther180 Support Account Access Request Form will be required in order for the Administrative Assistant to have access.

The level of access range from Full Administrative Rights; Report Rights Only and Limited Access. To complete the form, please click link below:
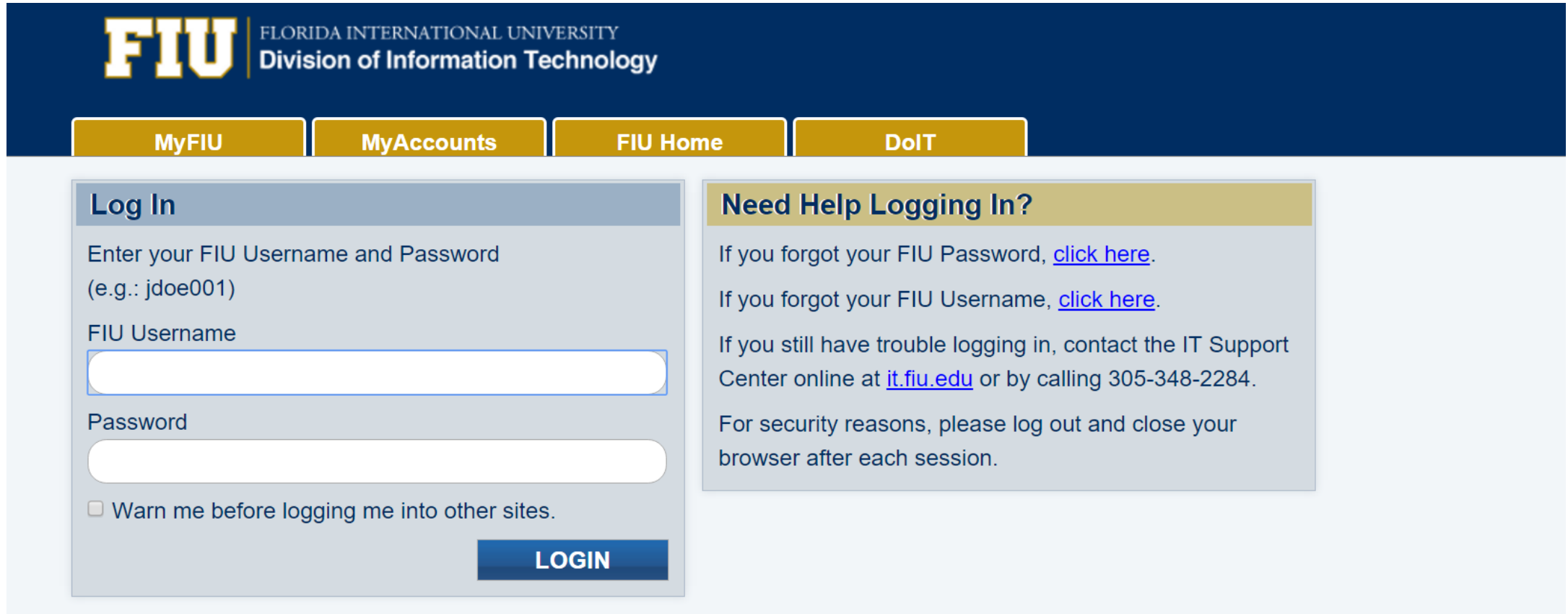
Panther180 Support Account Access Request Form

Students	Faculty	Employee	FIU News

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Academic Affairs Directory
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Faculty Applications
Panther180

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Single Sign-On has been implemented which allows faculty to login with their AD credentials

Once you click the "Add" button in the Scholarly Publications and Creative Activities, you will see the information below.

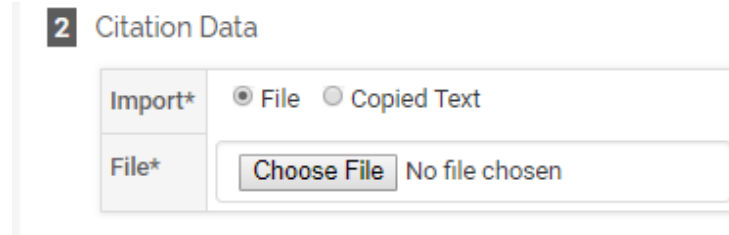**Scholarly Publications and Creative Activities**

Manual Input	❓
Select ▾	

or

Import	❓
⦿ **Generic (RIS / BibTeX)**	
○ **Medline / PubMed** Copyright and Disclaimer Notice	
○ **Web of Science** ®	

Continue **Cancel**

Select "Generic (RIS / BibTeX)" and click continue.

There are two ways to import your citation data.

2 Citation Data

Import*	● File ○ Copied Text
File*	Choose File	No file chosen

- Importing via Copied Text

- Quick and simple one-time import

- Importing via File

- Save a file of your citation record to import

For Importing via Copied text, continue to next slide. For Importing via File, please skip to slide 10.

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Importing via Copied Text

After clicking continue, select " BibTeX" in Section 1 Citation Format and make sure you

select "Copied Text" for the text box to appear in Section 2.

Now, log into your Google Scholar account.

1 Citation Format

Format* BibTeX ▾

2 Citation Data

Import* ◯ File   ◉ Copied Text

Text*

Save   Cancel

When you log in to your Google Scholar account, if you select the checkbox that marks them all, an export button appears. Please select BibTeX.

Please note that you only need to import the publications that are not already on your Panther180 profile.

Copy and paste all of the BibTex and paste into the text box on Panther180. Again, make sure you selected "BibTex" for the format and "copied text" for import. If not, the text box will not appear.

Paste BibTeX into text box. Select save after pasting text.

Select all the citations you wish to import and then select import selected. Done.

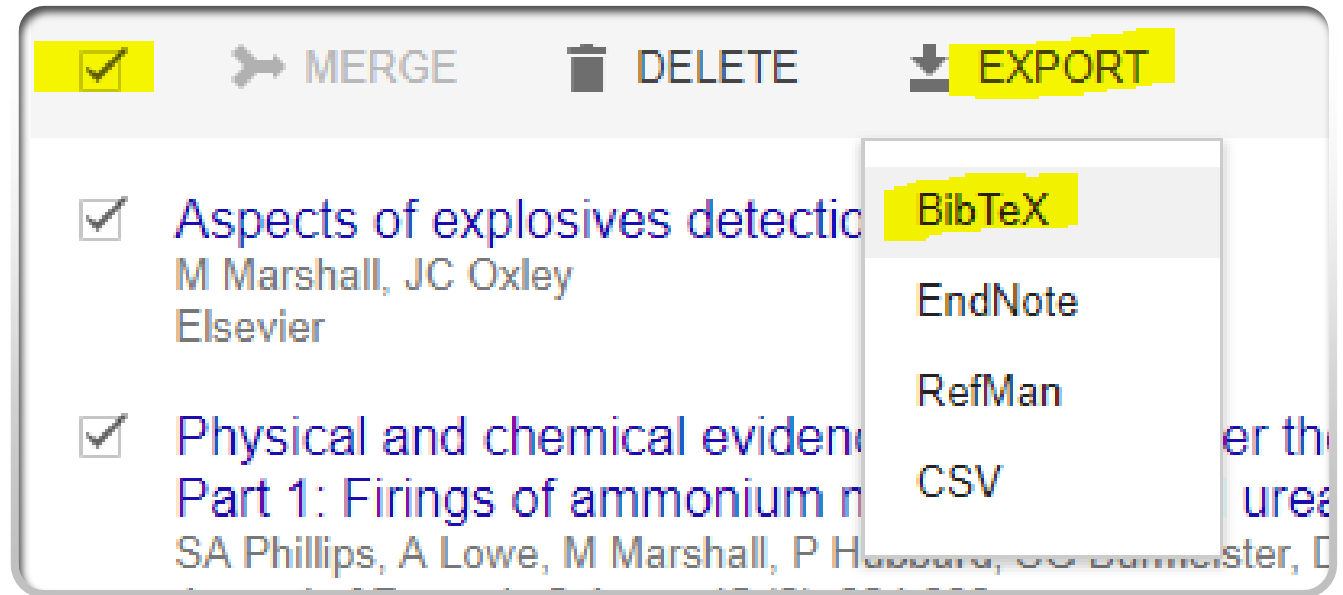**FIU** | Panther180

Importing Via File

When you log in to your Google Scholar account, if you select the checkbox that marks them all, an export button appears. Please select BibTeX.

Please note that you only need to import the publications that are not already on your Panther180 profile.

Again, make sure you selected "BibTex" for the format.

*You do not need to export any publications that you may already have on Panther180.

A new webpage will open with your publications in BibTeX. Right click and select "Save as…". You may re-name the file but make sure to save the file as a text document.

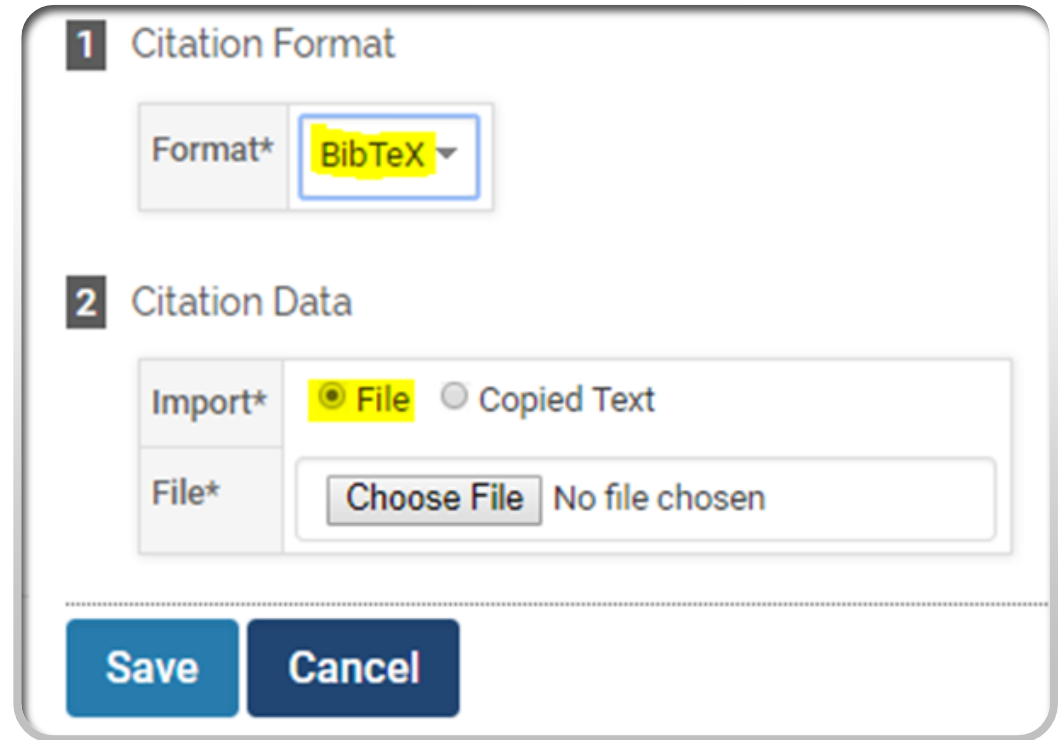You will need to find this file once you are ready to import into Panther180.
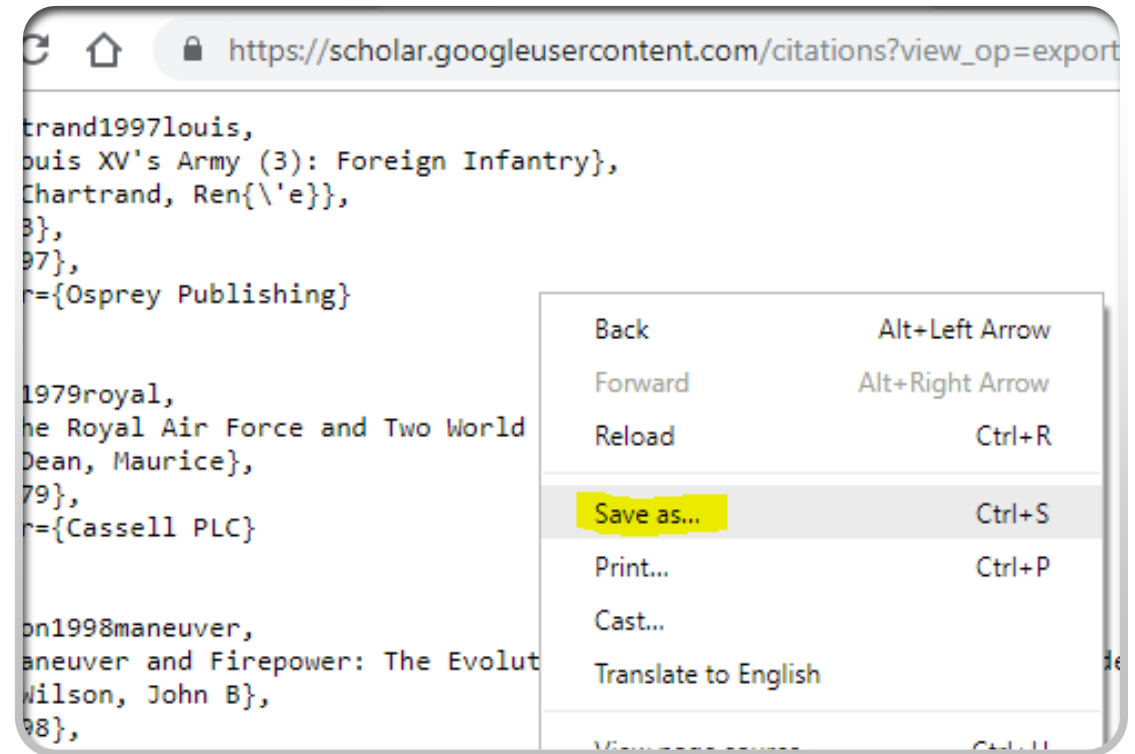
Be sure to select BibTeX as the format in the dropdown box.

File will already be selected since this is the default setting.

Choose the file that you saved earlier and click save.

Select all the citations you wish to import and then select import selected. Done.

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Questions?
Panther180@fiu.edu or call 305-348-2169

Register for training sessions
at http://professionaldevelopment.fiu.edu

1. click on "Enroll"
2. Select "Academic Affairs" from Department List
3. Select Panther180 Open Labs
4. Select desired session and hit "Select"
5. Select "Confirm Pending Enrollments"

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